

Organizing Files Worksheet

Organize the files in the following box by writing the file name into the directory below.
Be sure to put each file in the proper folder.

Galena 06015	A Priceless Poem	Chicken Pot Pie
Pumpkin Cake	Galena 06025	Nashville 061
Ode to Mammogram	Nashville 043	Berried Treasure Pie
Our Mother Poem	Black Forest Cake	Galena 06040
Nashville 074	Apple Pie	Sweetheart Cake

C Drive

 My Documents

 Poems

 Recipes

 Cakes

 Pies

 My Pictures

 Galena 06

 Nashville
